

Department of Mathematical Sciences
800 W. Campbell Road
Richardson, Texas, 75080

July 9, 2018

Dear Reader,

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I created this template for the letter head of the School of Natural Sciences and Mathematics at the University of Texas at Dallas. It works fine but can be improved. Departmental information (e.g., **Department of Mathematical Sciences**) can be modified in the class file. Here is the set of files to be used:

UTD_letterhead.cls the class file for UTD Math letter head.

UTD_header.jpg the UTD header.

sampleSig.png sample signature image, to be replaced with your signature.

To generate the pdf file of this letter, use `pdflatex letter.tex`.

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Sincerely yours,



Sy Han (Steven) Chiou
Assistant Professor of Statistics